

Recording SRBI Tiered Interventions Step-By-Step Guide

The steps below describe how to record SRBI tiered interventions for a student.

Overall Tips:

- SRBI tiered interventions are something that are discussed at meetings as a group. These steps are something that you would do with a group of people and not on your own.
- If you see the warning message below, click the “extend” button.

Due to inactivity, your session will expire in **00:03:43**. To extend your session another 30 minute(s), please press the *Extend* button. **Extend**

- We are also available for questions via e-mail at inform@mansfieldct.org

Step-by-Step Directions:

- 1) Go to <http://mansfieldct.org/inform> and login.

Registered User - Log In

Username:

Password:

[Email my password](#)

(It is the same as your
school computer username
& password.)

- 2) Click on the magnify glass to search for the student you are working with.



- 3) Type in the student's first or last name (or even just part of the name). You don't need to type both first and last name.

In the list of names that comes up, click on the name of the student that you want.

Last Name
<input type="text" value="Enter Last Name"/>
First Name
<input type="text" value="Enter First Name"/>
Middle Name
<input type="text" value="Enter Middle Name"/>
<input type="button" value="Search"/>



- 5) In the screen that appears, click on the "AIP" icon.

- 6) Click the "Check all AIP's assigned to student" button.

- 7) In the "Group & Intervention History" box, click the **purple-blue** triangle that points to the right so it changes **from** this =====>



To **instead** this ====>



- 8) Click the **green** plus button in the "Group & intervention History" box.





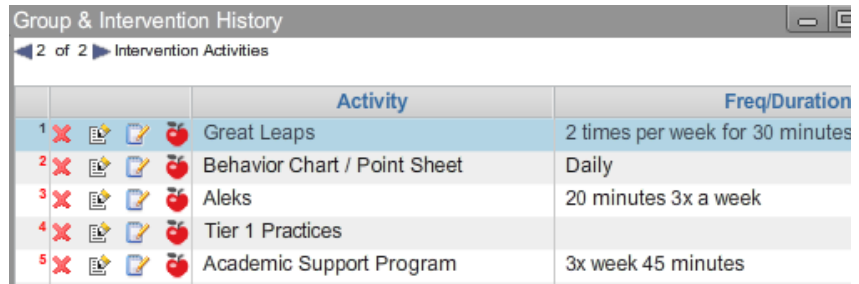
- 9) Fill in the information (pick the intervention, how many times per week it will be done, pick the tier level, and put in the start date). When done, click "save" and you're **finished**!

Intervention *	Select Activity	▼
Freq/Duration	<input type="text"/>	
Tier	Select Tier	▼
Start	<input type="text"/>	
Stop	<input type="text"/>	
<input type="button" value="Save"/>		
















Additional Notes / Options:

1) You can go back and add / edit:

- Click the red **X** to delete an intervention (sometimes not possible so be thoughtful when adding).
- Click the  to edit an intervention. For example, to note when the intervention ended.
- Click the  to add a note about an intervention (such as a score, observation, etc.). Remember to be “clinical” in your language; these are part of a child’s SRBI plan which might be viewed by parents, colleagues, etc.



The screenshot shows a window titled "Group & Intervention History" with a sub-header "2 of 2 Intervention Activities". It contains a table with the following data:

		Activity	Freq/Duration
1	  	Great Leaps	2 times per week for 30 minutes
2	  	Behavior Chart / Point Sheet	Daily
3	  	Aleks	20 minutes 3x a week
4	  	Tier 1 Practices	
5	  	Academic Support Program	3x week 45 minutes

2) As noted earlier, additions / changes for SRBI interventions should be done as a group.

3) The list of available interventions is a District-wide list so you might see items on the list that you don't recognize (such as something for older or younger students). Each intervention was added because it is seen as a SRBI valid intervention (measurable/observable, etc.). We can add to this list, but the process is through curriculum and administration groups. If you have an item you think should be considered for the list, contact your curriculum specialist or administrator.

4) One of the items on the pull down list of interventions is called “Tier 1 Practices”. If you pick this one, you’d want to make a note as explained at the top of this page with an explanation.

Whereas Tier II & III items are listed specifically, Tier 1 items merely listed as “Tier 1 Practices” because they are too numerous and varied to include on the pull down list.

5) We are also available for questions via e-mail at inform@mansfieldct.org